

# Conditions

Guest: \_\_\_\_\_

## On Arrival:

- The accommodation charge of \$105/\$130/\$210 per week is to be paid in advance and there will be no refund for early departure.
- A damage deposit of one weeks rent per person is to be paid in advance. Upon departure and there being no damage, this will be fully refunded
- A \$10 key deposit will be collected, which is fully refunded on return of the key.
- Credit card details are to be held on file. Only in the event of excessive damage, theft or non weekly payment will credit cards be charged.
- Bed linen, including a towel, will be provided on arrival.
- Your weekly charge is fully inclusive. There will be no additional charges for bills - power, rates, toilet paper, rubbish bags, dish washing liquid.

## During your stay:

- Your weekly rent is to be paid in advance - no exceptions. (No pay - no stay).
- Twice weekly on a Monday and Thursday, the lounge, kitchens and bathrooms will be cleaned. Bedrooms will be vacuumed once a week on a **MONDAY** providing the floor is clear of belongings. Linen including bed sheets and towels can be changed, (with a charge of \$2 for towels and \$10 for towel and sheets), by bringing the dirty linen down to reception and collecting a clean set. Beds will not be made up by housekeeping.
- You will be expected to maintain your accommodation at a reasonable level of cleanliness. As you are sharing the house it is expected that all dishes are cleaned after each meal. The manager will advise you if you are falling short of this minimum standard.
- Should any issues / breakages occur then please advise Reception as soon as possible so that they can be rectified.
- Your key will open the front door and your room only. Security is your issue but we recommend that the house is locked when no-one is in the house.

On departure:

- Please advise Reception on check in when is your scheduled departure date. If you would like to stay longer please advise reception as soon as possible as your room may be sold.
- Management will conduct a quick room check to identify any potential problems or damage. Should any costs be incurred, then the guest will be advised prior to departure and an amount agreed before costs are deducted from their damage deposit/credit card.

Please note that Management reserve the right to ask you to leave if the above conditions are not being adhered to.

Guest Signature:

Date:

Reception Signature:

Date: